



Royal Institution of Chartered Surveyors ('RICS')

Role Description and Person Specification – Professional Standards Steering Group Members

Background

RICS' Standards and Regulation Board (SRB) established a new Professional Standards Steering Group ('the Steering Group') in December 2023.

The Steering Group, reporting to the SRB, is primarily responsible for reviewing, monitoring and scrutinising RICS Professional Standards to ensure they uphold the public interest and making recommendations for approval or otherwise, to the SRB and other RICS governance bodies.

It is composed of five members with the following expertise; UK qualified barrister; Accountant; Consumer advocate; Appropriate and relevant professional regulatory experience; and **we are seeking an Economist member to join the Steering Group.**

Chaired by Richard Waterhouse FRICS, the Steering Group will also:

- Review any emergency interim standards approval arrangements in place and formulate and recommend an interim standards approval process to the Standards and Regulation Board for approval;
- Formulate and recommend an appropriate and efficient governance structure for the approval of standards, including drafting terms of reference for any recommended sub-group or committee;
- Formulate and recommend a permanent standards approval process to take effect under the permanent governance structure;
- Foster a culture of openness, transparency, and accountability in the work of the new Steering Group;
- Engage with other RICS governance boards, national and international stakeholders;



- Inspire stakeholder and public confidence in RICS as a professional body, working with others to ensure that RICS qualified professionals remain trusted, and RICS' qualifications remain in demand.

Accountability and Reporting

The Steering Group will make recommendations to the SRB and is accountable and will report regularly to the SRB.

Members of the Steering Group will:

- Constructively challenge and ensure the right criteria are met for the executive to maintain the integrity and effectiveness of RICS' Professional Standards;
- Proactively participate in the decision-making process to ensure that full and complete consideration has been given to appropriate options;
- Support the development of a Steering Group culture in line with RICS' vision, mission and values, upholding high standards of integrity, effectiveness, efficiency and accountability in the boardroom;
- Work to the Steering Group's forward plan and ensure that the Steering Group operates to support the executive in achieving the plan;
- Represent RICS at public and stakeholder events.

Person Specification

Successful candidates will be individuals of the utmost integrity, who are able to work impartially and collaboratively, build positive relationships quickly with RICS staff, board and committee members and other stakeholders.

It is essential that successful candidates demonstrate:

- experience, understanding and commitment to equality, diversity and inclusivity;
- relevant experience in reviewing and scrutinising standards, rules or legislation;
- excellent communication skills with a range of stakeholders.

Ideally the successful candidate will also be able to demonstrate experience of making decisions in the public interest and experience of working within a regulatory setting. Experience as a member of a board would be an advantage.



Terms of Appointment

Remuneration and expenses

This position is remunerated on a Day Rate basis. Appointees will be eligible to claim reasonable travel and subsistence expenses in accordance with the current RICS policy. This role is not pensionable.

Time commitment and duration of appointment

The initial term of appointment for this role will be up to 18 months, subject to any extension by the SRB. The annual time commitment is anticipated to be approximately 20 days.

For all RICS non-executive appointments, there may be no more than two successive three-year terms of appointment, totaling a maximum of six years combined for all appointments.